

CalATERS-Global Expense Summary

REPORT INFORMATION

Name John Chiang
Expense Dates 04/25/14-04/26/14
Form ID TEA000370914
Approver Richard J Chivaro
Start Date/Time 04/25/14 / 0935
End Date/Time 04/26/14 / 1520
Trip Location Torr/LAX-SAC-SF-OAK-BUR
Purpose of Trip 4/25SCO bus/mtgs-SAC; attend Com
Authorization #/ Trip # /

REPORT TOTALS

Report Total 602.25 USD
Department Paid 439.00 USD
Advance Schedule Amount 0.00 USD
Amount Due Employee 163.25 USD

**** Charges are in USD unless otherwise noted**

EXPENSE DATA SUMMARY

Date	Expense Item	Amount	Payment Type	Country	Ex. Rate	Charge to	USD
04/25/14	Airfare - Commercial	222.00	Department Paid	United States (US)	1.00		222.00
04/25/14	Lodging	163.25	Cash	United States (US)	1.00		163.25
04/26/14	Airfare - Commercial	217.00	Department Paid	United States (US)	1.00		217.00

Expense Sub-Totals

Airfare - Commercial 439.00
Lodging 163.25

Review Items - Exceptions and Questions

Text	Response	Policy
Approvers should verify lodging was obtained in a designated high cost count		46new